

# Deltek Touch Time for Vision

Enable your employees to enter time on-the-go,  
anywhere, anytime

## Deltek Touch Time for Vision

- Enables entry of timesheet data into Vision from mobile devices.
- Same great time keeping features as Deltek Vision
- Available for iOS and Android Devices. Search "Deltek" in the Apple App Store or Google Play Store to install your copy of Vision Touch Time

A time-consuming routine plays out in every organization where employees enter time. At the end of each billing cycle, the billing department has to contact employees to remind them to enter their time before the billing can be done. And the mobile employees? They then struggle to either get back to the office or find internet access, so they can enter their time accurately and efficiently. If this sounds familiar, Deltek has created Deltek Touch Time for Vision—to solve the problem. This solution enables employees to enter their time for project-based activities directly from their mobile device – saving time and increasing accuracy and efficiency!

With Touch Time, employees can enter time directly from their mobile device at the end of the day or at the end of a client meeting, rather than having to log into Vision to enter hours worked. No more hand-writing your hours on paper, only to be manually inputted at a later time—or worse yet, trying to remember how much time was spent on a specific task, days after it's been completed.

## Key Features and Benefits

- Instant access to timesheets from the convenience of a mobile device means it's easy to enter time. This eliminates the need for remote workers to log into Vision from a laptop or PC, just so they can enter their time.
- To ensure detailed time entry, each entry on a timesheet can contain project information, project phase, task, labor codes, labor category values and comments.
- Automatically copy the current timesheet information into your next timesheet upon submission for efficient time entry of recurring tasks.
- Available for iOS and Android devices. Install directly from the Apple App Store or Google Play store, enabling easy installation and deployment. The only prerequisites are that the organization's instance of Vision must be accessible via the Internet and Touch Server must be installed.

**Figure 1: Touch Time  
for Vision on an iPhone  
and Android phone**



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**Anytime, Anywhere Access**

It is now easier than ever to enter time into Deltek Vision. Anywhere, anytime access via a mobile device allows employees to enter time with the touch of a finger. With more and more organizations relying on their remote resources working from mobile devices in the field, the ability to easily enter time on a mobile device is key.



**Figure 2:**  
**Timesheet entry from a mobile device.**

**Detailed Time Entry**

Just like in Deltek Vision, entering time can still be as detailed as it needs to be. Using Touch Time, you can enter project, phase, task labor code and even the individual labor category values for each labor hour. The solution's structure leaves ample room for users to add comments for each hour entry, which can be done by simply typing them or selecting them from the history/global list. Enter any combination of regular hours and overtime hours for each day in a timesheet period.

**Quick Time Entry**

Touch Time for Vision saves time! Access the mobile app on your iOS or android device and enter the selected PIN (no need to enter a lengthy password). Enter time, project, labor codes and categories, and comments if required. After that, just tap "done". It's that quick. No need to find an internet connection or wait to be able to log into a laptop or PC to enter time.

**Automatically Copy Timesheets**

Have the same task on your timesheet every period? Automatically copy the current timesheet into the next timesheet upon submission. With Touch Time, copying current timesheet to the next timesheet saves time and errors in timesheet processing.

**Easy Installation and Deployment**

Installing the Touch Time for Vision App is easy. On a mobile device with iOS 5 or higher, simply go to the Apple App store, search "Deltek" and download the app. On an android device with an OS of 2.3.x or higher(except 3.x), simply go to the Google Play store and search "Deltek" and download the app. Check with the system manager to make sure there is a compatible version of Deltek Vision, that the Touch Server is downloaded and that Vision is accessible from the internet.



For more information on Deltek Touch Time for Vision, visit [deltek.com/vision](http://deltek.com/vision)

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